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# Secretariat of Secondary Schools Research Bursary

**The Secretariat of Secondary Schools (SSS) Strategic Development Plan 2022-2025 sets out to support Leader-Practitioner Research under Goal 4.5:**

**SSS encourages and supports the research activities of voluntary secondary principals and deputy principals and works to disseminate relevant outcomes from such activity.**

***SSS welcomes, affirms, and supports relevant research activity carried out by voluntary secondary school leaders and collaborates where feasible with such investigations and in the sharing of findings, recommendations, and pertinent publications.***

**In support of this action, applications for one of five annual Research Bursaries of €2,000 each are welcomed by the Secretariat, subject to the availability of funds, and under the following conditions:**

# Who can apply?

Any voluntary secondary principal or deputy principal who is currently in service, or who is on paid study leave.

# What can I apply for?

The Scheme will provide a once-off bursary of €2,000. Five such bursaries will be available each academic year, with awardees notified by the first week of December.

# Can I apply for the bursary if my course is part-time?

Yes. The bursary is to assist relevant school leaders to undertake education-related research on a full-time or part-time basis.

# I am currently undertaking further studies; can I still apply?

Yes, you are entitled to apply.

# Does my research have to be at post-graduate level?

Yes, the Scheme is to assist school leaders to undertake research in their chosen field but to be eligible for this bursary, such research must be comprehended within a recognised qualification at Masters or Doctorate level.

# What are the criteria for a successful application?

Applications will be determined by the SSS Finance Committee. The criteria for selection will include:

* Relevance of proposed course to the professional lives of school leaders and second level education
* Potential for study to inform the ongoing policy agenda and work of the Secretariat of Secondary Schools
* Potential for research to enhance the quality of leading, teaching and learning
* Potential of the proposed study to advance the principal objects of SSS (see our Constitution [here](https://www.jmb.ie/Site-Search/resource/2209))

# How do I apply?

The application form is provided below. Completed forms should be submitted to the Assistant General Secretary for Research, Development, and Training by 1st November.

# Do I have to provide the Secretariat with a copy of my research if I am successful?

As set out in the Secretariat’s Strategic Development Plan, researchers in relevant fields are encouraged to share their research findings and conclusions with the organisation via the Assistant General Secretary for Research, Development, and Training, at any time.

Recipients of a bursary, however, are only required to provide an abstract of their work of not less than 500 words for consideration for publication by the Secretariat.

**Secretariat of Secondary Schools Research Bursary**

**APPLICATION FORM**

**INFORMATON ON APPLICANT**

**Name**:

# Home Address:

**School Address:**

**Contact Details**: Ph: Email:

**EDUCATIONAL PROFILE OF APPLICANT**

**Primary Degree**: Name of degree and year of award:

**Post-Graduate Qualifications**: Name of qualifications and year of award:

**Other qualifications**: Name of qualification and year of award

**RESEARCH TOPIC and COURSE OF STUDY**

**Title of course:**

**Name of Institution:**

**Main Areas of Study/Research**:

**Accrediting body**:

**Dates of course**: Commencement / / Completion \_/ /

# Are you already in receipt of financial assistance from another source towards the cost of your proposed course of study?

Yes: No:

# If yes, state briefly:

**State how you consider that this course of study will contribute to your professional development**:

**Please attach a brief statement outlining how your proposed course of study meets the selection criteria for successful application as outlined in the preamble above.**

I certify that the above information is complete and correct.

Signed:

Date: / /

**Please submit this completed form electronically via email to Dr Michael Redmond, Assistant General Secretary for Research, Development, and Training at** [**michaelredmond@jmb.ie**](mailto:michaelredmond@jmb.ie)

**by close of business on Wednesday, 1st November 2023**