



ICT Infrastructure Planning and Procurement



Procurement Support for Schools - A free comprehensive procurement advice and support service to every school (bar ETB schools).



Supporting the Digital Strategy for Schools

- Provide information and links to procurement mechanisms for digital technology for schools where available.
- Consultation with education stakeholders to determine appropriate solutions for a sustainable technical support model for all schools.
- Contribute to providing procurement mechanisms for schools, by working with relevant stakeholders, to ensure:
 - guidance and support on procurement including how to access those mechanisms
 - schools are supported to purchase of equipment and services aligned to digital learning planning.

So what ICT Goods/Services?

- Standard & Hi-spec PCs
- Standard & Hi-spec Laptops
- Standard & Mid-spec Hybrid Devices
- DCG PC & Laptop

This pricing is inclusive of all elements in the specification above. The price includes:

- Initial delivery time of 20 working days for any order placed within 10 days of contract signing and a maximum 10 working day lead-time thereafter.
- 3 year warranty with next business day on-site, full parts and labour cover.

How can I purchase goods and services under this Contract?

Any ETB or school that has a requirement for Standard Specification Hybrid Computers may access the goods and services through Direct Draw Down. There are a number of stages to be followed to access goods and services.





Sourcing Apple Devices

HEAnet has established a drawdown arrangement with 2 suppliers across 2 Lots for Apple devices plus some associated support services which schools can avail of.

Lot Number	Supplier	Products	Optional Add-ons
1	Select	MacBook's IMac's MacMini's MacPro's Ipad Pro's Ipad's Ipad Mini's	Spec options and accessories Support options and services including device management
2	Wriggle	MacBook's IMac's MacMini's MacPro's Ipad Pro's Ipad's Ipad Mini's	Spec options and accessories Support options and services including device management

Schools are directed to email the HEAnet's brokerage@heanet.ie e-mail address requesting full disclosure of the available options, and they in response will issue full details of the bundle. Thereafter, the school is directed to the discount matrix and after considering the option(s) that best meets their requirements, can then e-mail their order to the relevant supplier.

Other available Goods/Services

- Microsoft Licensing Services
- Servers (direct) – via HEAnet Brokerage
- [Projectors](#)
- ICT Consumables
- Managed Print Service (DPS)

In the Pipeline.....2023

- Interactive Screens
- WiFi



Step 1: Log into
<https://buyerzone.gov.ie/>

Log in

This area of the website is for public sector buyers only

If you were already a registered user and you are accessing the new OGP Buyer Zone for the first time, please reset your password to login. All existing usernames remain the same.

A validation link will be sent to your registered email address every time you login.

If you are visiting the OGP Buyer Zone for the first time, please register as a new user

Don't have an account? [Register](#)

Username or email address

 ✕

Password

Must contain 8+ characters

Log in

[Reset password](#)

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Step 2: Register as a 'Buyer' in the BuyerZone with a username & password.

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Step 4: Click email link to enter the BuyerZone

From: no-reply@buyerzone.gov.ie <no-reply@buyerzone.gov.ie>
Sent: Wednesday 16 September 2020 16:33
To: *****
Subject: Buyerzone login

Hi *****,

To continue to login to the OGP Buyerzone, please click the link below.

<https://buyerzone.gov.ie/account/login/MzQ1NTU/5jy-eea1f1839f92b45b22dc/>

If you did not login, please change your password now. ←

Sincerely,
OGP Service Desk



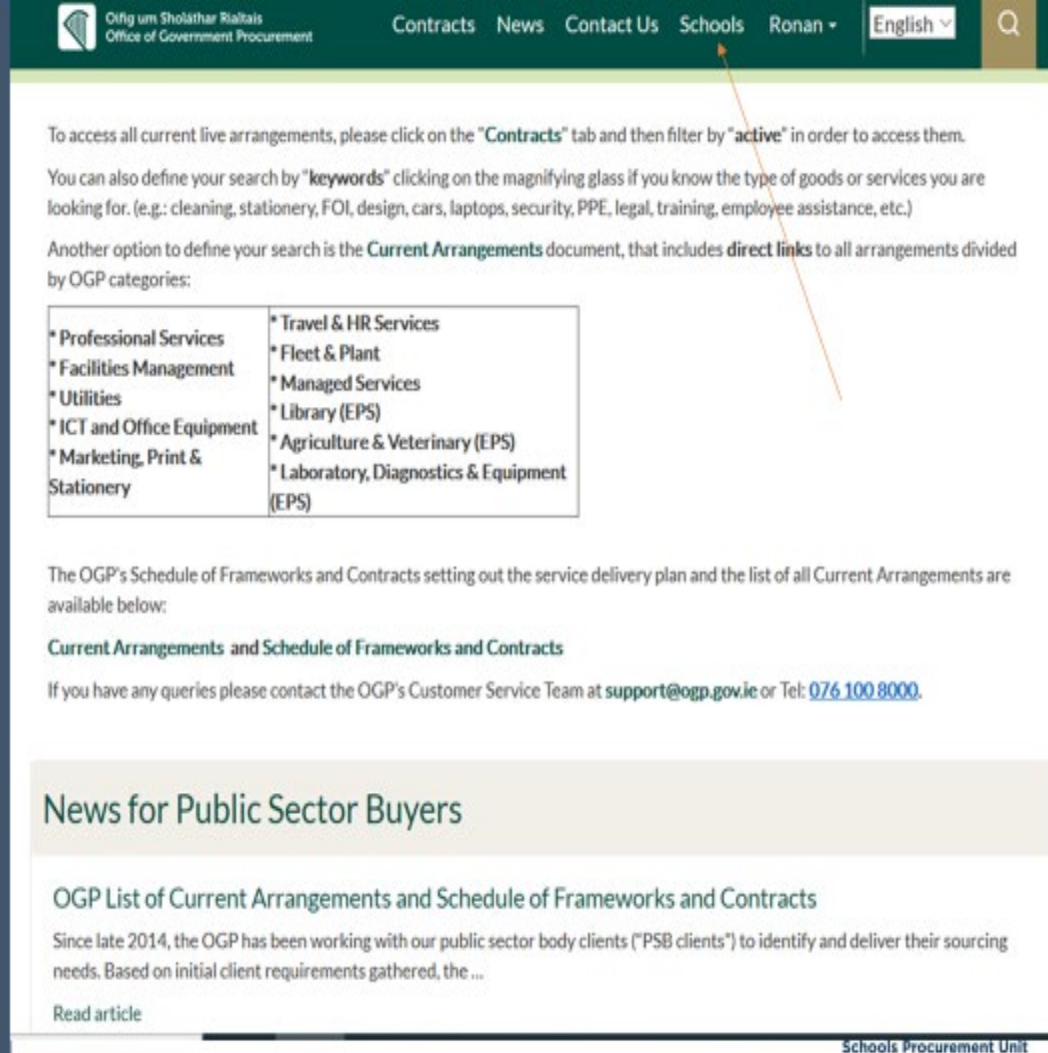
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Step 4: Click email link to enter the BuyerZone

Step 5: Click into the 'School' tab to view list of available arrangements



The screenshot shows the top navigation bar of the OGP website with tabs for Contracts, News, Contact Us, Schools, and Ronan. A search bar is on the right. Below the navigation, there is instructional text about accessing live arrangements and filtering by 'active'. A table lists various OGP categories. Below the table, there is text about the OGP's Schedule of Frameworks and Contracts, and contact information for the Customer Service Team. At the bottom, there is a section for 'News for Public Sector Buyers' with a link to an article about the OGP List of Current Arrangements and Schedule of Frameworks and Contracts.

Office of Government Procurement

Contracts News Contact Us Schools Ronan English

To access all current live arrangements, please click on the "Contracts" tab and then filter by "active" in order to access them.

You can also define your search by "keywords" clicking on the magnifying glass if you know the type of goods or services you are looking for. (e.g.: cleaning, stationery, FOI, design, cars, laptops, security, PPE, legal, training, employee assistance, etc.)

Another option to define your search is the **Current Arrangements** document, that includes **direct links** to all arrangements divided by OGP categories:

* Professional Services	* Travel & HR Services
* Facilities Management	* Fleet & Plant
* Utilities	* Managed Services
* ICT and Office Equipment	* Library (EPS)
* Marketing, Print & Stationery	* Agriculture & Veterinary (EPS)
	* Laboratory, Diagnostics & Equipment (EPS)

The OGP's Schedule of Frameworks and Contracts setting out the service delivery plan and the list of all Current Arrangements are available below:

Current Arrangements and Schedule of Frameworks and Contracts

If you have any queries please contact the OGP's Customer Service Team at support@ogp.gov.ie or Tel: [076 100 8000](tel:0761008000).

News for Public Sector Buyers

OGP List of Current Arrangements and Schedule of Frameworks and Contracts

Since late 2014, the OGP has been working with our public sector body clients ("PSB clients") to identify and deliver their sourcing needs. Based on initial client requirements gathered, the ...

[Read article](#)

Schools Procurement Unit

Schools' Tab in the Buyer Zone

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The screenshot shows a web browser window with the URL <https://buyerzone.gov.ie/schools/content>. The page header includes the text "City and Dublin Region Office of Government Procurement" and navigation links for "Contracts", "News", "Contact Us", "Schools", and "Roron". A search bar is also present. The main content area features three logos: the SPU (Schools Procurement Unit) logo, the logo for the Department of Education and Skills (DES), and the logo for the Education Training Board (ETB). Below the logos is a section titled "Useful Links" with a list of various services and products, including:

- Avia Devices
- Asbestos Surveys (MAS & RDA) & Asbestos Sampling & Analysis Services
- Bottled Water Coolers, Water Bottles, Point of Use Coolers (Mains Fed) and Service of all Water Coolers
- Building Materials
- Bulk Liquid Fuels Framework Agreement
- Cleaning Schedules and Floor Hygiene Products
- Commercial Cleaning and Window Cleaning Services
- Confidential Shredding Services
- Customised Envelopes
- DPS for Courier Services
- Electrical Goods (White Goods and Small Appliances)
- Electricity for non-ETB Schools (Contact the SPU for further details)
- External Workplace Investigations Services
- Fire Alarms & Emergency Lighting Maintenance Services
- Hazardous Waste User Guide, available [here](#) to download
- Health and Safety Training, Consultancy and Advice Services
- ICT Consumables
- Insurance Brokerage and Placement Services
- Laboratory Gases and Accessories, A Copy of the User Guide is available to download [here](#)
- Legal Services (including Central Government)
- Lift Maintenance
- Light Catering Equipment
- Liquid Petroleum Gas
- Maintenance Services for Boiler Systems and Ancillary Plant (Gas, Oil, Diesel)



Spend Thresholds – Determining the correct process

Below €5K

Minimum of
3 email
quotations

€5K – €25K

RFQ to at
least 3
suppliers/
service
providers

> €25K

Formal Tender
Publish on
etenders



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Web: <http://www.spu.ie>

Email: procurementssupport@spu.ie





JMB EDUCATION CONFERENCE 2022

**DIGITAL TECHNOLOGY
IN EDUCATION**



Possibilities - Practice - Policy

Full Day Event 9.00am - 3.00pm • Wednesday 5th October 2022
The Hogan Suite, Croke Park Conference Centre

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Director
Schools Procurement Unit

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