



JMB Joint Managerial Body
AMCSS Association of Management of Catholic Secondary Schools
Secretariat of Secondary Schools
Emmet House, Milltown, Dublin 14, D14V3K8
T 01 283 8255 F 01 269 5461 E info@jmb.ie W www.jmb.ie

Newly Appointed Principals Training Programme – Phase 1

Wednesday 12th June 2019

9.00 – 9.30	Registration	
9.30 – 10.30	Introduction to Principalship Principals & Boards of Management	John Curtis
10.30 – 11.30	Education Issues (Ps and DPs together)	Michael Redmond
11.30 – 11.45	Coffee	
11.45 – 1.00	Administrative Year and the New Principal	Gerry McCaul
1.00 – 2.00	Lunch	
2.00 – 3.00	Introduction to the HR Unit & Legal Services	Bernadette Kinsella & Christine West
3.00 – 3.15	School Building Projects Advisory Service	Noel Merrick
3.15 – 3.30	Coffee	
3.30 – 5.00	Child Protection Procedures (Ps and DPs together)	Jack Cleary
6.00	BBQ Dinner in Le Panto, Radisson Blu Hotel, Stillorgan	

Thursday 13th June 2019

9.00 – 10.00	The dynamics of the Principal-Deputy Principal Leadership team (Ps and DPs together)	Michael Redmond
10.00 – 11.00	FSSU – Financial Management (Ps and DPs together)	Louise McNamara
11.00 – 11.15	Coffee	
11.15 – 1.15	Code of Behaviour -Suspension & Expulsion (Ps and DPs together)	Gerry McCaul, Siobhan Corry & Bríd de Brún
1.15 – 2.15	Lunch	
2.15 – 3.30	Middle Leadership & Management (Ps and DPs together)	Bríd de Brún
3.30 – 3.45	Coffee	
3.45 – 5.00	The Supervision and Substitution Scheme (Ps and DPs together)	Siobhan Corry

Friday 14th June 2019

9.00 – 9.30	School Procurement	Ronan Farrell
9.30 – 11.30	Complaints, Disciplinary and Grievance Procedures	Gerry McCaul, Siobhan Corry & Bríd de Brún
11.30 – 11.45	Coffee	
11.45 – 1.15	Day to Day Management • Standardised School Year • Parent Teacher Meetings • Staff Meetings • Croke Park Hours	Bríd de Brún
1.15 – 2.30	Lunch	